

Huron County Safety Council

Injury Prevention / Safety Training Grants

Why apply for a grant:

Each year, employers spend millions of dollars on work-related injuries and illnesses. The HCSC believes prevention of injury and illness is the smartest way to do business and the best practice in the care of our county workforce. Towards that effort, the HCSC will offer a quarterly safety grant valued at up to \$500.00**. Only HCSC member businesses may apply for these grants, which will be awarded based on the applications submitted to the HCSC Steering Committee. Only completed applications from eligible member businesses will be considered.

ELIGIBILITY REQUIREMENTS

To be eligible to apply for a safety grant, you must:

- Be a member in good standing of the Huron County Safety Council
- Be current on all semi-annual reports
- Be current on HCSC dues
- Be current on attendance as required by the HCSC (this means being able to complete the required 10 attendances for the current FY)
- Provide completed application **prior** to training or purchase of equipment

What grants may be used for:

- You may only use the grants for purchase of ergonomic, safety and/or industrial hygiene equipment to substantially reduce or eliminate workplace injuries or illnesses or for training of personnel that will reduce or eliminate injuries or illnesses.
- HCSC Safety grants shall be used for projects not otherwise subsidized, i.e., BWC Safety Grants. This shall be a stand-alone project.

What grants may not be used for:

- Grants may **NOT** be used for salaries, wages, internal labor and the cost of preparing this application.
- Grants will **NOT** be approved for previously ordered or received equipment or trainings.
- Grants may **NOT** be used for external consultants

How to apply

- Complete application and submit to HCSC
- Completed applications will be reviewed by the steering committee
- Companies will receive a notice of:
 - Approval with instructions on how to complete the process for reimbursement
 - Denial with why application was denied. Companies may reapply for grants if denied.

- Upon approval of grant, submit paid invoices, copy of canceled checks, for equipment, or, if using for training purposes, a paid invoice and proof of attendance are required
- Once the HCSC receives the above verifications the grant monies will be forwarded to your business.
- Employers receiving a safety grant are **required** to make a report to the HCSC at the annual banquet. This report will include what the grant was used for, pictures should be included if purchase of equipment, how the equipment or training helped reduce risks and approximately how much it reduced injuries or illnesses.
- Recipients of HCSC safety grants will be eligible for an additional grant up to \$500.00, based on evaluation of what the original grant was for, the impact it had on the company and the workforce and the presentation made at the safety banquet. This additional grant will still be bound by the same usage guidelines as the other grants. Receiving company will have up to one year to use this additional grant. After one year the grant will expire.

**** The HCSC will offer grants up to \$500.00, not to exceed 50% of the actual cost of equipment or training, e.g. training that costs \$400.00, HCSC would grant a maximum of \$200.00, equipment that costs \$2500.00, the HCSC would grant a maximum of \$500.00**

Total amount of grants offered per year will not exceed \$2500.00 combined. This grant program will be evaluated each year for appropriate usage by the membership and may be discontinued at any time. The decisions made by the steering committee are final and there is no appeal process.

Huron County Safety Council Injury Prevention/Safety Training Grants Application

Please type or print clearly. Complete all questions. Incomplete applications will be returned. Since this document will be used to approve or deny your request for a safety grant please describe in detail what the issues are, how this grant will be used to reduce or eliminate injury or illness in the workplace, etc. You may include supporting materials such as pictures, reports, supplier spec sheets, etc., if so desired.

Name of employer _____

Address: _____

City: _____

Phone: _____ Ext: _____ Fax: _____

Email: _____

Employer contact name: _____

Title: _____

Number of employees- provide the number of employees that will be directly affected by the proposed purchase of equipment or training: _____

Total cost of equipment or training*** _____

*****Only the actual cost of the equipment, excluding shipping, handling, taxes or actual costs of training, excluding travel, meals and accommodations will be considered eligible expenses.**

Describe the problem

- Provide a brief explanation of what your business does
- Provide a clear explanation of the issue, remember, the steering committee may not be familiar with the particulars of your industry, so be clear & concise in your explanation, use pictures, examples, etc.
- In your explanation note any history of injuries or illnesses related to this situation, DO NOT include names. Do include the number & severity of incidents, monetary impact, production impact, etc.

Describe the solution

- Describe the equipment & how it works or how proposed training will be utilized within the business
- Include how the exposure/risk factors for the tasks will be affected by the acquisition of the equipment or the additional training. Include the cost impact of reduced injury/illness.